

## ENTERPRISE ERP

# Accounts Receivable



### COLLECTION AND PROCESSING

Collect, manage, and track billed receivables and miscellaneous cash



### CENTRALIZED CUSTOMER RECORD

Allows for more accurate tracking and reporting via a centralized customer file used across all Enterprise ERP modules



### TYLER INTEGRATIONS

Enterprise Permitting & Licensing, Fire Prevention Mobile, Enterprise ERP, Cashiering

Accounts Receivable for Enterprise ERP, powered by Munis®, provides you with core functionality to manage your daily billing and collection processes.

Accounts Receivable integrates with all Enterprise ERP revenue products. It provides a centralized customer file that allows accounts for a citizen to be linked to a single customer record across departments and billing categories (Tax, Utility Billing, Business Licenses, etc.). This enables accurate tracking and reporting of account balances and payments for a citizen.

Set your own charge codes to facilitate data entry, and receive detailed, summarized analysis by bill type for a given date range. General ledger accounts defined on each charge code streamlines data entry and automatically records GAAP-compliant journal entries for all activity — creating efficiencies, while also saving time and resources.

Moreover, the Enterprise ERP scheduler enables you to automate the generation of a variety of reports and processes.

## COLLECTIONS

- Creates receipts for both bill and miscellaneous cash payments, with the option to print or email customer receipts
- Accommodates bank lockbox and web import interface
- Provides ability to track and reconcile daily bank deposits

- Supports the reversal of all payment batches, including lockbox or mass pay files
- Allows batch settlement by clerk, enabling reconciliation of cash totals, check totals, etc.
- Reports detailed receipt information and summary by category
- Exports daily collection information including miscellaneous cash data
- Supports full cash stations
- Supports handheld barcode scanning for bills and statements
- Provides optional validation

## PAYMENT PROCESSING

- Accommodates partial payments and overpayments, as well as refund capabilities
- Allows back and future dating of payments collected
- Updates bill balances in real time when they are collected or reversed
- Supports special conditions for restrictions and alerts such as “Cash Only Payment”
- Allows for collection and processing of pre-payments
- Processes multi-bill and multi-tender payment transactions
- Allows credit and payment transfers, and write-off adjustments for over/short balances

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- Provides a variety of ways to apply payments: by charge, charge group, bill, account, multi-bill payment, installment, and more
- Provides workflow approval processes to better regulate payment, reversal, and refund procedures

## COMPREHENSIVE CUSTOMER DATA

- Keeps centralized customer records
  - Records customer payment detail (cash, check, credit card, other)
  - Displays original bill in detail
  - Displays all transactions, such as payments and adjustments, in summary and detail
  - Prints duplicate receipts
- Schedules or produces customer statements on demand
  - Searches for bills by:
    - » Customer name or number (ID)
    - » Property location
    - » Bill number/bill type
    - » Property code
    - » Year
    - » Parcel (primary/alternate)
    - » Other names on account
    - » Utility billing specific fields
    - » Tax sale/lien/title fields