

## ENTERPRISE ERP

# New York Tax System



## SAVE TIME WITH AUTOMATION

Automate processes like real estate billing, collections, and delinquency processing.



## CUSTOMIZE PARAMETERS

Set up specific parameters, charges, and other codes to adjust the system to meet a variety of needs and requirements.



## IMPORT DATA

Import billing and collections records from multiple sources with data import utilities.

The Enterprise ERP, powered by Munis®, New York Tax system is a comprehensive set of programs for counties, cities, towns, and villages that automate real estate billing, collections, and delinquency processing. Through auxiliary tables, you can set up specific parameters, charges, and other codes to adjust the system to meet a variety of billing and collection requirements. Data import utilities enable users to establish billing and collections records. The imports can come from multiple sources, including the New York Renewable Portfolio Standard (RPS) System and delinquent bill files from other entities. Multiple variations of notices, bills, and receipts are available through the simple use of a flexible form definition utility.

Adjustments and late fees can be posted to bills as needed, with access determined by user and menu security. Delinquency processing allows for the addition of specified charges and fees and provides for individual delinquent notices tailored to site- or year-specific needs. New York Tax Billing & Collections and New York Delinquency Processing are distributed separately.

## BILLING

Enterprise ERP New York Tax interfaces with the New York Real Property System for both initial bills and adjustments. It accommodates New York-specific data such as Statewide information system (SWIS) code, School Tax Relief (STAR) exemption, etc.

- Prints initial bills, creates a file for laser bill printing systems, and reprints bills
- Accommodates county, city, school, district, and special assessment taxes
- Calculates and produces supplemental tax bills
- Automatically recalculates bill upon adjustment to assessment or exemption

*...continued on back*

**For more information visit [tylertech.com](http://tylertech.com)**

© 2022 Tyler Technologies, Inc. All rights reserved.

## COLLECTIONS

- Meet New York taxpayer bill of rights standards on bills and receipts
- Refund processing, including check printing by Enterprise Accounts Payable
- Import unpaid bills from schools, towns, counties, and service bureaus
- Export selected bills to schools, towns, counties, and service bureaus
- Rate file permits different interest and penalty calculations by type or town
- Support barcoding, lockbox, and bank processing and scanning of bills
- Automatically display all years' bills for a given parcel or taxpayer
- Permit partial payments with site-defined allocation rules (e.g. interest first)
- Installment payment plans
- Site-defined "special condition" flags on bills (e.g. bankruptcy, cash-only, etc.)
- Assess interest, penalty, and other site-defined fees

## COUNTY/JURISDICTIONS COLLECTIONS (OPTIONAL)

- County acts as Application Service Provider (ASP) for jurisdiction (towns, villages, and school districts). It is also responsible for server and internet access, as well as reducing time-consuming and costly data exports and imports
- Individual jurisdictions can collect taxes and access database
- Access is restricted by location, ensuring that each jurisdiction can only report and maintain data for its parcels
- County is responsible for preparing and collecting tax bills and jurisdictions mail

- Delinquent tax collection is handled by the county, eliminating prolonged reconciliation at the close of regular collection period
- Jurisdictions can inquire and report on their parcels year-round

## PAYMENT PROCESSING

- Payment receipt contains receipt number, date, amount, and detail allocation of payment
- Payments are applied instantly to bills and general ledger is posted at the end of the day
- All payment and adjustment transactions are logged into detail history file
- Detail journal by teller, including tender type, totals for cash, and drawer reconciliation
- Payment reversal function automatically returns bill to prior status and amounts

## DELINQUENT PROCESSING

- User-defined form letters merge with delinquent billing data
- View delinquent, lien and sale, redemption, notices, etc.
- Lien and sale processing moves bills to different status and general ledger accounts
- View foreclosure status, notices, and reports

## INQUIRIES AND REPORTS

- Tax statement by property lists all unpaid amounts and has future interest date option
- Inquiry access by name, section, block, lot, address, and bill number
- Detail or summary payment history reports, including analysis by charge type
- Contains parcel split and merge history (if available) and links parent and child parcels