

ENTERPRISE ERP

Vendor Access



FEATURES

Streamline procurement processes and provide vendors 24/7 access to transaction information online.



BENEFITS

Track spending trends and make informed decisions to maximize the value of each purchase you make.



INTEGRATIONS

Accounts Payable, Purchasing, Contract Management, Bid Management, Enterprise Asset Management

Enterprise ERP, powered by Munis®, purchasing and procurement streamlines processes by connecting Enterprise ERP applications directly to online vendor resources, resulting in shorter processing times, more accurate records, and reduced data entry.

The simple flow of information and ability to customize processes ensures that all your purchasing requirements are met while improving the purchasing power of your organization.

VENDOR ACCESS

- Give your vendors access to quick, secure, and accurate business transactions such as checking current and past purchase order information, creating or updating a profile, and seeking or placing a proposal to bid
- Customize the site to your organization's needs and practices; you control the settings ensuring vendors access only the information they are authorized to see
- Decrease staff workload and promote green initiatives by enabling online vendor onboarding, e-submission of invoices, and bid proposals
- Allow registered vendors to maintain a detailed profile and review their current and historical transaction records including bids, purchase orders, invoices, checks, and more

GIVES YOUR VENDORS SELF-SERVICE ACCESS TO IMPORTANT BUSINESS INFORMATION

- Register online in a few easy steps
- View messages and links on a customizable home page
- Access documents, such as vendor direct deposit and W-9 forms

Enterprise ERP delivers the right tools, functionality, and access to data to help you make the best purchasing decisions. Track spending trends and make informed decisions to maximize the value of each purchase you make.

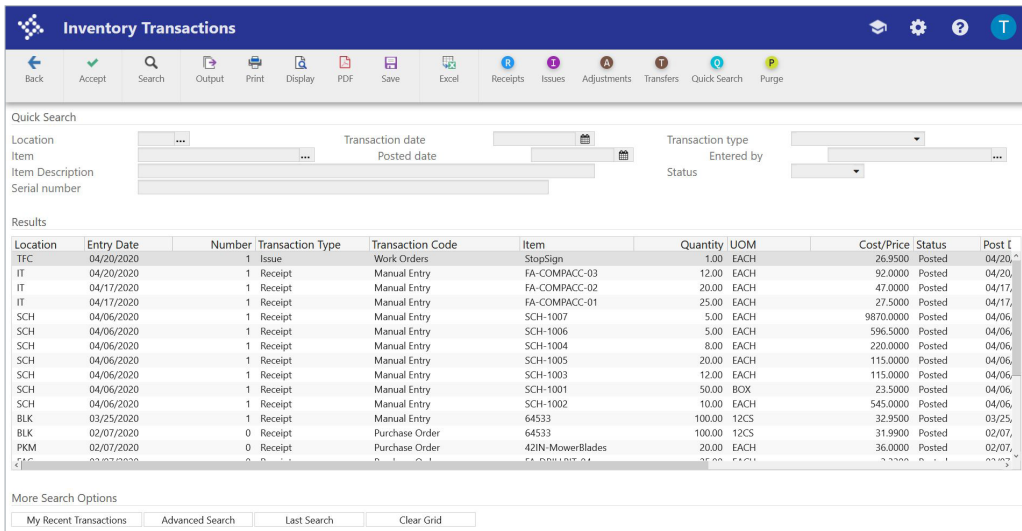
- Increase efficiency by streamlining bid preparation and distribution with a web-based process
- Achieve green initiatives by saving paper and mailing costs
- Provide vendors with 24/7 access to view transaction history and bid information online
- Reduce data entry and ensure accuracy with vendor integrations for shopping online catalogs, purchase order delivery, and invoice creation
- Allow vendors to self-register and maintain profile information

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- Provide vendor administration and profile updates
- Review transactions and documents, including invoices, contracts, checks, purchase orders, and 1099s
- Submit electronic invoices for payment
- Coupled with Bid Management, vendors can search bids, submit proposals online, track existing prospects, communicate addenda, and enforce bid closing dates and times



Location	Entry Date	Number	Transaction Type	Transaction Code	Item	Quantity	UOM	Cost/Price	Status	Post Date
ITC	04/20/2020	1	Issue	Work Orders	StopSign	1.00	EACH	26.9500	Posted	04/20/20
IT	04/20/2020	1	Receipt	Manual Entry	FA-COMPACC-03	12.00	EACH	92.0000	Posted	04/20/20
IT	04/17/2020	1	Receipt	Manual Entry	FA-COMPACC-02	20.00	EACH	47.0000	Posted	04/17/20
IT	04/17/2020	1	Receipt	Manual Entry	FA-COMPACC-01	25.00	EACH	27.5000	Posted	04/17/20
SCH	04/06/2020	1	Receipt	Manual Entry	SCH-1007	5.00	EACH	9870.0000	Posted	04/06/20
SCH	04/06/2020	1	Receipt	Manual Entry	SCH-1006	5.00	EACH	596.5000	Posted	04/06/20
SCH	04/06/2020	1	Receipt	Manual Entry	SCH-1004	8.00	EACH	220.0000	Posted	04/06/20
SCH	04/06/2020	1	Receipt	Manual Entry	SCH-1005	20.00	EACH	115.0000	Posted	04/06/20
SCH	04/06/2020	1	Receipt	Manual Entry	SCH-1003	12.00	EACH	115.0000	Posted	04/06/20
SCH	04/06/2020	1	Receipt	Manual Entry	SCH-1001	50.00	BOX	23.5000	Posted	04/06/20
SCH	04/06/2020	1	Receipt	Manual Entry	SCH-1002	10.00	EACH	545.0000	Posted	04/06/20
BLK	03/25/2020	1	Receipt	Manual Entry	64533	100.00	12CS	32.9500	Posted	03/25/20
BLK	02/07/2020	0	Receipt	Purchase Order	64533	100.00	12CS	31.9900	Posted	02/07/20
PKM	02/07/2020	0	Receipt	Purchase Order	42IN-MowerBlades	20.00	EACH	36.0000	Posted	02/07/20
ITC	02/03/2020	0	Receipt	Purchase Order	FA-DONOR-01	25.00	EACH	3.2000	Posted	02/03/20

VENDOR ACCESS: PUNCH-OUT AND PAYABLES

The option to punch-out to vendor-hosted websites makes Vendor Access even more powerful. It also allows Enterprise ERP users to launch a vendor's website for online shopping directly from the Requisition application. Users can shop the vendor's website, creating a virtual shopping cart that populates the Enterprise ERP requisition upon check out.

Requisition approvals and validations are enforced through Enterprise ERP, ensuring all policies and procurement rules are met. Approved purchase orders are then directly transmitted to the vendor, saving paper and mailing costs.

Enterprise ERP also accepts e-submission of accounts payable invoices pertaining to punch-out orders. Vendors can automate creation of invoices matching to the original purchase order. Users can also initiate approval and routing of these invoices without any data entry.

This integration leverages cXML.org standards, enabling a wide variety of supported vendor integrations without custom coding requirements, including, but not limited to:

- Dell®
- Staples®
- Amazon®
- School Specialty®