



Recording Access

OFFER ELECTRONIC RECORDING SERVICES DIRECTLY TO CONSTITUENTS

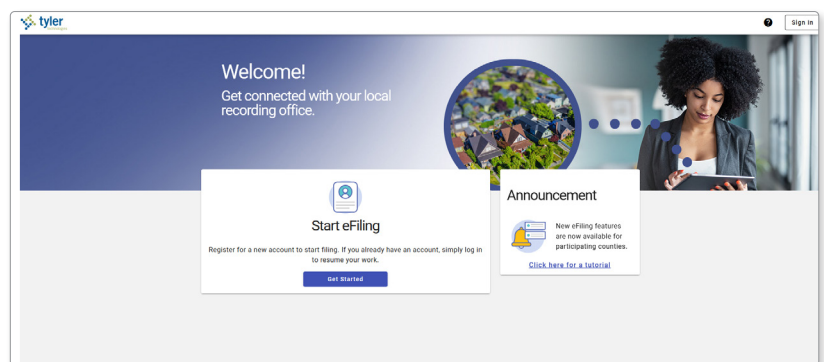
Your constituents demand a modern recording experience — one that doesn't require visiting your office. They want control over the process and the power to submit their documents electronically. Recording Access, with its web recording capabilities, gives them both while helping your office save time, reduce operating costs, and lessen its dependency on paper.

This solution allows your constituents to submit documents online for recording from anywhere with internet access. Your staff then has the ability to review and either accept or reject the recording following the same principles as the recording of paper documents. Your constituents can also use this solution to request electronic certified copies. The portal serves as the perfect complement to other electronic recording services you may already be providing.

IMPROVE EFFICIENCIES AND REDUCE COSTS

Transform the efficiency and productivity of your recording office by implementing streamlined electronic recording processes. With Recording Access, your staff can:

- Review and accept electronic recording requests from anywhere with internet access.
- Pass documents along electronically within your office and to others in your county to complete the recording process, eliminating the “paper shuffle.”
- Increase the amount of data captured at the time of the electronic recording, saving your staff time, and improving the accuracy of information they share with other county agencies.



Recording Access Welcome Page

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- Offer electronic certified copies to your constituents. This process is fully automated and no staff involvement is required.
- Automate the onboarding process and the approval of new portal users.

SECURE REAL-TIME PAYMENT PROCESSING

The solution's integration with Payments simplifies your payment processing practices. Constituents can use any device to easily pay their recording fees with Apple Pay®, credit cards (such as Amex®), and e-checks. With Payments, your staff can:

- Utilize batch reconciliation to simplify your daily processes.
- View real-time payment processing with updates to payer account balances immediately.

CHANGE THE WAY YOU INTERACT WITH THE PUBLIC

Recording Access doesn't just make your office more efficient; it also fundamentally changes the way your office interacts with the public. Constituents are no longer required to visit your office and the portal's familiar e-commerce feel makes it easy for first-time submitters and veterans alike. This solution will allow your staff to:

- Reduce turnaround times required to get original documents back to constituents.

- Simplify the recording process by providing step-by-step, guided instructions within the portal.
- Communicate directly with submitters to resolve issues or questions surrounding requests using notifications within the portal.
- Provide certified copies, electronic or print, directly to constituents.

ENHANCE SECURITY

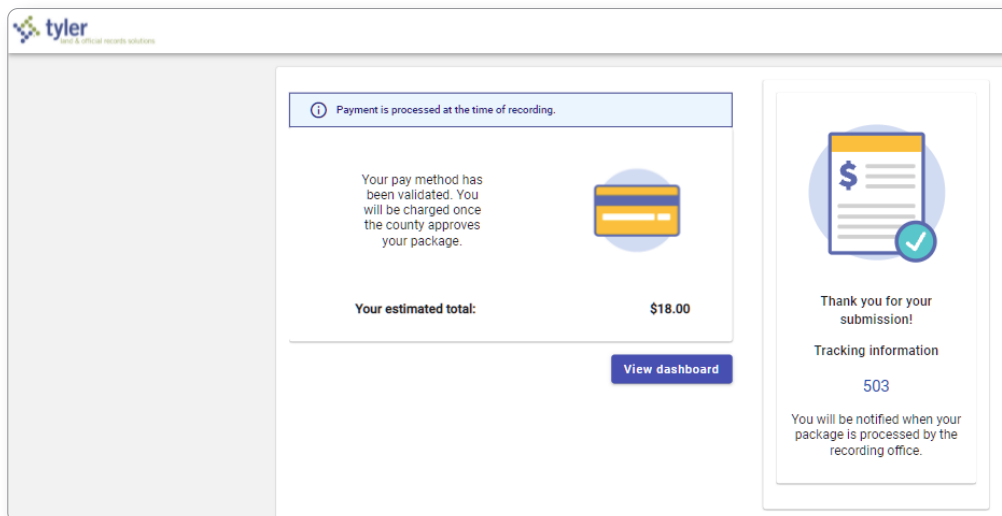
With enhanced security measures in place, you can rest assured the integrity of requests submitted electronically will not come into question. Documents are tracked along each step of the recording process, just as if they were submitted in person.

Electronic certified copies are cryptographically locked and secure, and verifiable online for added security. And the integrated payment solution is compliant with PCI/PA-DSS, making it reliable and secure.

When it comes to the management of user accounts and passwords for the portal, your staff does not have to get involved. This solution allows users to either register for an account through the portal or log in using an existing Google, Facebook, or Twitter account, which all have their own advanced security measures in place.

Contact us for more information:

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Recording Access Order Confirmation