



# Records Public Access

ACHIEVE GREATER TRANSPARENCY,  
TRUST, AND ACCURACY



# Increase Transparency and Deepen Public Trust

By providing the public with secure, online access to your county's land records, you'll boost the transparency of your office and enable constituents to search, download, retrieve, and even purchase documents themselves.

Records Public Access is an integrated self-service solution for your existing Records Management solution. When you offer constituents this valuable gateway for online records access, you'll build greater trust by making your office more accessible and responsive to the needs of the public. In the process, your staff will save time once used to manually fulfill requests for records information. They'll enjoy shorter lines, fewer phone calls, and more time to handle other pressing priorities.





# Become More Accessible to Constituents

With Records Public Access, you can allow constituents to access public records from your Records Management software on a newly built or existing website. Integration is easy and will enable your recording office to provide:

- Enhanced online access to data, record images, and other documents via desktop and mobile devices
- Multiple language options
- Advanced search capabilities
- Electronic applications and forms
- Order-and-pay capabilities
- eCertification capabilities

## Enjoy Flexibility and Manageability

You're always in control when you offer this solution to your constituents. You can limit access to data, so only the information and images you want to be viewed are made available. You can customize your pages to look similar to your office's or jurisdiction's existing website or go in a different direction altogether. You control the look, colors, and images you display on your site.

## Offer Transparency and Convenience With an In-Office Kiosk

Provide this software to the public as an in-office kiosk, as well as an online platform. You can easily configure the user experience to meet the needs of your constituents, while also meeting your county and state statute requirements.

## Discover Tyler's Records Management Solution

Tyler's best-in-class land and official records software solution includes fully integrated, industry-leading features, such as eRecording, scanning, indexing and verification, workflow management, search and retrieval, general ledger, and payment processing. You'll have access to all the tools and user-friendly functionality you need to handle the most important aspects of your recording operations — all within a single, unified system.

# Assist and Empower the Public With New Online Capabilities

As your constituents become increasingly tech savvy, you can provide them with the kind of convenient, online capabilities they need through Records Public Access. The public will now be able to easily find and access documents themselves, as well as save their important records searches. They can even fill in and submit forms and requests. In turn, these abilities will save your office staff a lot of valuable time by reducing the number of records requests they have to process.



## Faster and Easier Records Search

- Use the software's highly advanced search functions, including auto-suggestion, which offers possible search terms as you're typing them.
- Receive up to 100,000 possible matches when searching records by name.
- Review results alphabetically for easy identification.
- Narrow results using name and document type filters.
- Save searches for further research at a later date.

## Valuable Functionality for Frequent Visitors

- Check account history.
- Access hyperlinks to previously purchased documents.
- View and save frequent searches as favorites. Return to and edit them as often as needed.
- Save and print out reports or images of related documents that appear during a search.

## Assistance for Preparing and Submitting Forms

- View custom instruction boxes that help users fill out electronic forms.
- Follow step-by-step communication to ensure forms are properly filled out and the correct documents are attached for important forms, such as marriage licenses, fictitious business name applications, etc.

## Improved Public Access

- Search for documents.
- Purchase copies.
- Offer electronic certified copies.
- Submit electronic forms.
- Apply for business licenses.
- View online purchases related to existing house and escrow accounts.
- Track payment history.

## Offer Electronic Certified Copies

- Use the software's electronic certification capabilities to simplify and expedite the process for constituents to obtain certified copies of documents.
- The process for fulfilling these orders online is fully automated, and no staff involvement is required.
- eCertified copies are cryptographically locked and secure, and verifiable online for added security.

## Large Document View

- Review large document images when searching to help identify, download, print, and purchase the right documents.
- Choose option to view full-screen images.

# Enhance Your Online Services and User Experience

By choosing the right features for Records Public Access, you'll enhance the user experience and provide more convenience, responsiveness, and security for your online constituents. Your office will also enjoy the increased efficiency these additional online capabilities deliver, while continuing to build greater trust with the community.



## Payments

With this fully integrated payment processing system, you can securely accept over-the-counter and online payments via debit and credit cards, e-checks (through an automated clearinghouse), and other forms of electronic payment.



## Fraud Notify

Actively protect citizens from land record fraud through this online notification system. Participating constituents receive an email alert when any public document is recorded using their individual or business name. They can follow the link in their email alert to the index and scanned document image on your website.



## eMarriage

Automate the issuance and processing of marriage applications and licenses. The public can fill out the applications online, as well as in the office, using county and state-mandated forms.

Further expand services to your constituents by offering one of these solutions below:



## Recording Access

This web portal allows your constituents to submit documents online for recording or request electronic certified copies directly from your county from anywhere with internet access. Your staff then can review and either accept or reject the recording following the same principles as the recording of paper documents. Recording Access is integrated with Payments, Tyler's secure cloud-based payment solution, simplifying your payment processing practices.



## Vitals Access

This web portal allows your constituents to electronically request vital records from your county from anywhere with internet access. Your staff can see all vital record requests in one place and instantly know their status. Real-time notifications are automatically sent to constituents as the status of the request changes. Payment processing and identity verification are integrated in the solution and can be handled for your county during the submission process. Expedited shipping capabilities are also available.



# Leading the Way for More Than 40 Years

Since 1978, the dedicated employees behind the Records Management software have earned a reputation for consistently delivering best-in-class products with the prompt, professional service and support you need. Tyler's development team continues to refine and enhance every aspect of this industry-leading solution using years of client input, domain expertise, and technological innovation. Records Public Access is a powerful example of how focused we are on successfully expanding the capabilities of Tyler's Records Management solutions and your recording operations.

## Put Your Trust in Records Public Access

With Records Public Access you'll achieve more transparency, build greater trust with the public, and help ensure the accuracy of submitted documents. While the public is able to access the information, records, and forms they need, your office gains newfound time to proactively tackle other pressing responsibilities. Ultimately, your constituents, office, and jurisdiction all benefit when you introduce this solution.

## Take the next step.

Contact Tyler to learn more about Records Public Access and our many other best-in-class solutions for your recording office.



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## About Tyler Technologies, Inc.

Tyler Technologies (NYSE: TYL) provides integrated software and technology services to the public sector. Tyler's end-to-end solutions empower local, state, and federal government entities to operate more efficiently and connect more transparently with their constituents and with each other. By connecting data and processes across disparate systems, Tyler's solutions are transforming how clients gain actionable insights that solve problems in their communities. Tyler has more than 37,000 successful installations across more than 12,000 locations, with clients in all 50 states, Canada, the Caribbean, Australia, and other international locations. Tyler has been recognized numerous times for growth and innovation, including Government Technology's GovTech 100 list and Forbes' "Most Innovative Growth Companies" list. More information about Tyler Technologies, an S&P 500 company headquartered in Plano, Texas, can be found at [tylertech.com](https://tylertech.com).

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**Empowering people who serve the public®**