









# State Regulatory Licensing

State regulatory agencies, boards, and commissions are tasked with protecting public health and well-being. The more effectively regulators manage the process of issuing licenses to operate in regulated industries, the better they serve both their communities and their licensees. Tyler's State Regulatory Licensing application allows agencies to efficiently oversee the process to apply for and renew all license types. It can be used as a stand-alone application integrated with your existing system, or as a component of a full Tyler State Regulatory Platform Suite implementation along with the Inspections and Enforcement applications.

## SUPPORTING LICENSING PROCESSES

Tyler's State Regulatory Licensing application supports all the steps of a licensing/permitting process. Using the fully configurable application, regulators can:

- Store and track data regarding individuals who require licensing and keep them informed of regulatory requirements and deadlines.
- Accept application and renewal forms through the Regulatory Access module
- Streamline the license approval process
- Easily issue licenses and collect fees
- Notify ineligible applicants of denials, and inform them about any appeals processes
- Reconcile the fees collected to the number of licenses and permits issued
- Maintain records and generate reports

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### SERVING REGULATORS AT ALL LEVELS

 Tyler works with regulatory clients ranging from large umbrella state agencies to smaller offices and boards that support one license type.

## SUPPORTING ALL LICENSE TYPES

- Professional
- Occupational
- Financial
- Social service
- Substance control
- Public Safety
- Other

## SUPPORTED MODULES

- Analytics
- Regulatory Access Portal



# **KEY FEATURES**

#### **Public Access**

The optional Access Module is an easy-to-use online portal. Licensees can use the portal to apply for, renew, and update their license, while the public can confirm a licensee's status or submit complaints.

# **Flexibility and Configurability**

Tyler's State Regulatory Licensing application is fully configurable. It allows agencies to add license types, rules, and processes based on new legislation without programmer intervention.

### **Records and Status**

The Licensing application stores data and status information about applicants and licensees. Authorized users can update basic data, while changes in status are tied to steps in the application process, such as data checking, fee payment, or formal approval. Alerts can indicate issues such as payment questions or disciplinary problems.

#### **Related Licenses**

Some license types may be granted only if they are related to another license, usually based on rank. The Licensing application allows these "supporting license relationships" to be defined and included in license approval checklists.

#### **Renewal Processing**

The Licensing software automatically generates renewal applications based on upcoming expiration dates. Renewal dates may be staggered to smooth processing volume.

## **Application and Late Fees**

The Licensing application manages fees for each license type. For example, multiple fee codes may be set up for individual components of the license, late fees can be set up and applied, fee changes can be prepared in advanced, and fees can be pro-rated.

## **Workflows Configured Per License Type**

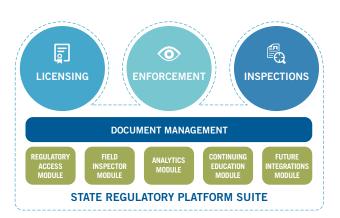
Business rules tailor the workflow and the "checklist" requirements for each license type. For example, a boxing license may only require a health certificate and fee, while a medical doctor's license may include checks for education, experience, and other credentials. The checklist for initial applications will typically be more complex than for renewals.

Workflows will disallow any attempt to approve an application before all required data has been entered and automatically verified by the system. Once all steps have been completed, the software will approve the application, set the correct rank, status, and expiration date in the license record, assign license and certificate numbers as required, print the license documents, and issue an approval letter or email.

# THE TYLER STATE REGULATORY PLATFORM SUITE

Tyler's State Regulatory Licensing application can be purchased separately and added to an existing regulatory system. For the most complete solution, however, the application is designed to be deployed along with the rest of Tyler's State Regulatory Platform Suite.

The components of the State Regulatory Platform Suite can be combined and configured to precisely support your processes and legal requirements. This composable architecture allows you to deploy exactly what you need without having to pay for or maintain anything you don't. All three of the State Regulatory Platform Suite's key applications, Licensing, Enforcement, and Inspections, come with full-featured document management functionality to handle markup, redaction, commenting and more, with planned integrations with third-party document management systems you may already be using.



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